

LEPC #12

LOCAL EMERGENCY PLANNING COMMITTEE



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C/O TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION
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**October 19, 2017
Bethel Town Hall
Bethel, Vermont**

Attendees: Tory Littlefield, Gary Moore, Lance Colby, Joe Truss, Mark Warner, Todd Sears, John Durkee, Roger Farmer, Cindy Spaulding, Brad Salzman, Jay Peterson, Geary Coogler, Tim Caulfield, Paul Feeney, Heather Rigney, and Gidget Lyman.

1. Call to order at 6:00 p.m. Mark Warner presided. Introductions were made.
2. Approval of Minutes for 8/17/2017
Motion made by Tim Caulfield and seconded by Gidget Lyman. The Committee approved the minutes of August 17, 2017 unanimously.
3. Action on SERC Contract and Notice to Proceed.
Motion made by Lance Colby and seconded by Cindy Spaulding to approve the Chair to sign the SERC Contract and Notice to Proceed for the FY18 year. All approved.
4. Treasurers Report
John Durkee stated that there is \$5 in the account. Tory Littlefield said the SERC stated the \$4,000 should be in the account next week.
5. Select Locations for 2018 LEPC Meetings
Member of the LEPC stated that meetings should be in a centrally located area to be fair to the whole region. Some suggestions were made to hold the meetings in Randolph, Royalton, Bradford, Fairlee, Corinth, and Hartford to name a few.

It was suggested that Tory send out an email to the LEPC list to ask for more suggestions and opinions on meeting locations for the 2018 year. This decision was tabled to the December meeting. For now the December meeting will be located in Randolph or Royalton.

6. HMEP Vermont Commodity Flow Study
Tory Littlefield presided. This presentation was an overview of the HMEP Flow Study that TRORC conducted over the past year. This project was funded by the SERC.

Major takeaways from this report was that there is a higher volume of liquefied fuels and compressed gasses compared to other hazardous materials that travel Vermont's roads. It came to Tory's attention that the report did not go through the whole LEPC, she will send it out again tomorrow.

Another round of truck studies will be conducted, as well as an analysis of rail hazardous materials transportation in the entire state.

7. LEPC CERT

Brad is having technical difficulties trying to register the CERT team. He is waiting on FEMA to assist him with this and it might take a while.

Brad visited the Quechee site and determined that the trailer will not fit in the garage at the site. He found another location in Bethel to house the trailer where it will not be plowed in during the winter in case it is called out. Others stated it should stay in Royalton as it is more easily accessible in case Brad is not available.

8. Other Business

Todd Sears from VEM stated that he held an EMD Seminar in Braintree the night before that was well attended. He offered to conduct another one in the region if there is at least 5 people interested.

The first EMD course is going to be held on November 16, 2017 at the Hartford Fire Department from 5:30 – 7:30. He will be sending out an email soon to ask for participants to sign up. This will be a four night course.

Gidget Lyman and Tory Littlefield are going to set up a full-day course in February, most likely in Royalton. Word will be sent out about that soon.

Heather Rigney informed the LEPC about the upcoming Health Care/EMS Conference in November, located in Burlington.

Some influenza clinics are being held throughout the state.

Some members attended the rail training course in Berlin earlier this month and found that it was very beneficial and recommend others to take it.

Some were wondering about an active shooter training, one is happening right now in Lebanon, NH but another is going to take place in Colchester.

9. Adjournment

Motion made by Gary Moore and seconded by Lance Colby to adjourn the LEPC 12 meeting at 6:58 p.m. until it meets again on December 21 in Randolph. All approved.

Respectfully submitted by,
Tory Littlefield for Cindy Spaulding, LEPC Secretary