



**Vermont Emergency Management**  
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**TO:** Local Emergency Management Directors, Local Emergency Management Coordinators, and Emergency Management students

**FROM:** Erica Bornemann, Director, Vermont Emergency Management 

**DATE:** June 27, 2018

**RE:** Emergency Management Director Certification Program

I am proud to announce the implementation of the new Emergency Management Director (EMD) Certification Program. This program, designed to recognize superior achievement, has been updated and is now ready for candidates seeking to improve their skills and education in the emergency management field. Under 20 V.S.A. § 6, each Vermont town and city must establish a local organization for emergency management that is in compliance with the state's emergency management plan and program. The Certified EMD program is designed to provide leaders within emergency management organizations with fundamental knowledge and skills to effectively manage local disasters. The updated EMD Certification Program includes 70 hours of blended learning curriculum as described below.

**On-line**

- ICS 100 Introduction to Incident Command System (3 hours)
- ICS 200 Incident Command System for Single Resources and Initial Action Incidents (3 hours)
- IS-120a An Introduction to Exercises (5 hours)
- IS-230d Fundamentals of Emergency Management (6 hours)
- IS-235b Emergency Planning (5 hours)
- IS-240b Leadership and Influence (3 hours)
- IS-241b Decision Making and Problem Solving (2 hours)
- IS-242b Effective Communication (8 hours)
- IS-244b Developing and Managing Volunteers (4 hours)

**Instructor-led**

- Local Emergency Management Director Course (8 hours)
- American Red Cross Shelter Fundamentals (3 hours)
- G-191 Incident Command System-Emergency Operations Center Interface (6 hours)

**Practical Application**

- Participate (as a planner, player, evaluator or observer) in at least one Table Top Exercise (TTX) delivered at the state or local level (6 hours)
- Participate (as a planner, player, evaluator or observer) in at least one Operations-based exercise delivered at the state or local level (8 hours)

Upon completion of all the curriculum requirements, individuals will be:

- Presented with a State of Vermont Emergency Management Director Certificate
- Highlighted as Certified Vermont Emergency Management Directors on the Vermont Emergency Management website and recognized at the annual Vermont Emergency Preparedness Conference.
- Eligible to receive the Federal Emergency Management Agency's Professional Development Series Certification.

Trained, professional Emergency Managers are the cornerstone of effective local emergency management organizations.

If you have questions about the EMD Certification Program, please reach out to the Vermont Emergency Management Engagement Section Chief, Ed VonTurkovich by email at: [Edward.VonTurkovich@vermont.gov](mailto:Edward.VonTurkovich@vermont.gov), or by phone at 800-347-0488.

For information on enrolling in the EMD Certification Program please contact our State Training Administrator Brittany Marquette by email at: [Brittany.marquette@vermont.gov](mailto:Brittany.marquette@vermont.gov) or by phone at 800-347-0488.