



# Vermont Emergency Management Director Certification

## Program Application

TYPE	ACTIVITY / COURSE	Date Completed
Coursework (Instructor-led)	Vermont Local EMD Course	
Coursework (Instructor-led)	American Red Cross Shelter Fundamentals	
Coursework (Instructor-led)	G-191 (ICS-EOC Interface)	
Coursework (On-line)	IS 100 (Introduction) or ICS 100	
Coursework (On-line)	IS 200 (ICS Single Resource) or ICS 200	
Coursework (On-line)	IS-120a (An Introduction to Exercises)	
Coursework (On-line)	IS-230 (Fundamentals of Emergency Management)	
Coursework (On-line)	IS-235 (Emergency Planning)	
Coursework (On-line)	IS-240b (Leadership and Influence)	
Coursework (On-line)	IS-241 (Decision-making and Problem-solving)	
Coursework (On-line)	IS-242b (Effective Communication)	
Coursework (On-line)	IS-244 (Developing and Managing Volunteers)	
Practical Part 1 *	Participate (as a planner, player, evaluator or observer) in at least one Table Top Exercise (TTX) delivered at the state or local level	
Practical Part 2 **	Participate (as a planner, player, evaluator or observer) in at least one Operations-based exercise delivered at the state or local level	

\*I certify that the EMD Certification Program candidate, named below, completed the Practical Part 1 by participating in the Tabletop Exercise on \_\_\_\_\_ hosted by \_\_\_\_\_.  
 Their participation included \_\_\_\_\_.

\_\_\_\_\_  
 Signature of Exercise Planner or Host

\*\*I certify that the EMD Certification Program candidate, named below, completed the Practical Part 2 by participating in the Operations-based Exercise on \_\_\_\_\_ hosted by \_\_\_\_\_.  
 Their participation included \_\_\_\_\_.

\_\_\_\_\_  
 Signature of Exercise Planner or Host

### VEM Emergency Management Director Program Candidate Information:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Affiliated Agency: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Submission date to VEM Training Administrator: \_\_\_\_\_ (VEM STA Acknowledgement \_\_\_\_\_)



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Directions for Enrollment:

Log into the Learning Management System ([vermont.csod.com](http://vermont.csod.com)) and register for the Vermont Emergency Management Director Certification Program curriculum. The simplest way to do this is type EMD in the search bar.

As courses are completed and logged into the LMS, they will be marked as complete on your to do list.

Practical exercises will require paper validation. All other requirements will be tracked in the LMS.

Once all requirements have been completed, please submit completed application to State Training Administrator, Brittany Marquette via email at [DPS.EMHSTraining@vermont.gov](mailto:DPS.EMHSTraining@vermont.gov). All applications will be notified once their packets are received. Applicants will then be notified of completion from Vermont Emergency Management.